

**COATESVILLE AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
APRIL 23, 2013 - 7:00 PM  
9/10 CENTER AUDITORIUM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER AT 7:06 P.M.**

**2. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

**Board of School Directors**

J. Neil Campbell, President - present	<i>(Operations Committee)</i>
Richard M. Ritter, Vice-President - absent	<i>(Finance Committee)</i>
Diane M. Brownfield - present	<i>(Education &amp; Community &amp; Student Relations Committees)</i>
Joseph E. Dunn, Jr. - present	<i>(Finance &amp; Operations Committees)</i>
James L. Fox - present	<i>(Education &amp; Community &amp; Student Relations Committees)</i>
Paul L. Johnson - present	<i>(Operations Committee)</i>
Laurie C. Knecht - present	<i>(Operations Committee)</i>
William A. Sweigart - present	<i>(Finance &amp; Education Committees)</i>
Dr. Tonya Thames Taylor - present	<i>(Finance &amp; Community &amp; Student Relations Committees)</i>

**Student Representatives**

Savannah Beebe, Senior Class Representative - absent  
Paul Draper, Junior Class Representative - present

**Administration**

Richard W. Como, Superintendent of Schools - present  
Dr. Angelo Romaniello, Jr., Assistant Superintendent / Board Secretary - present  
Dave Krakower, Director of High School Education / Special Education (6-12) - present  
Jonette Marcus, Director of Elementary Education / Special Education (K -2) - present  
Jason Palaia, Director of Elementary Education / Special Education (3-5) - present  
Dr. Teresa Powell, Director of Middle School Education - present  
John Reid, Director of Pupil Services / Data Assessment - present  
Abdallah Hawa, Director of Technology - present  
Erika Zeigler, Director of Human Resources - present

**Solicitor**

James E. Ellison, Esquire – present

5. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the March 26, 2013 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes 3-26-2013  Approved  Vote: 8-0-0
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Motion: Jim Fox                                      Second: Diane Brownfield                                      Vote: 8-0-0

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the April 9, 2013 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes 4-9-2013  Approved  Vote: 8-0-0
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Motion: Neil Campbell                                      Second: Diane Brownfield                                      Vote: 8-0-0

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the April 12, 2013 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes 4-12-2013  Approved  Vote: 6-0-2
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Motion: Neil Campbell                                      Second: Paul Johnson                                      Vote: 6-0-2

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

*None*

**EXECUTIVE SESSION**

An Executive Session was held on Tuesday, April 23, 2013 from 6:00 to 6:55 p.m. for legal and personnel reasons.

**SUPERINTENDENT’S REPORT**

The superintendent’s report was provided by Mr. Richard Como.

**IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
May 14, 2013	6:00 PM	All Committee Meetings	9/10 Center Auditorium
May 27, 2013	~	Observance of Memorial Day	All school & offices closed.
May 28, 2013	7:00 PM	School Board Meeting	9/10 Center Auditorium

**BOARD PRESIDENT’S REPORT**

Presentation by the East Fallowfield Elementary School Students – Mr. Wayne Wallace, Principal

**SPECIAL REPORTS**

**STUDENT REPRESENTATIVE’S REPORT**

The student representative’s report was provided by Paul Draper.

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Neil Campbell, School Board President*)

**RECOMMENDED MOTION:** That the Board approves the consent agenda items:

*Items to be removed from Consent Agenda:*

4. A. District Wide Security Upgrades Project

Motion: Jim Fox      Second: Paul Johnson      Vote: 8-0-0

Consent Agenda Approved Vote: 8-0-0
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2. **FINANCE COMMITTEE** (*Richard Ritter, Chair*)

A. **Schedule of Bills Payable**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending March 31, 2013.

<b>Fund</b>	<b>Paid</b>
General Fund – 10	\$ 3,008,877.45
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	0.00
Capital Projects Fund 34 / 2010 GOB	66,072.30
New Capital Reserve Fund 38	1,840.71
Food Service – 51	119,103.58
Trust Fund – 71	0.00
Student Activities Fund – 81	10,314.31
Agency Fund – 89	5,416.56
<b>TOTAL</b>	<b>\$ 3,211,624.91</b>

**B. Treasurer's Report**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Treasurer's Report as submitted for the month ending March 31, 2013.

**C. Budget Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Budget Transfers as submitted for the month ending March 31, 2013 in the amount of \$111,849.00.

**D. Schedule of Investments**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Investments as submitted for the month ending March 31, 2013.

**E. Auditor's Report of 2011-2012 Financials**

**RECOMMENDED MOTION:** That the Board of School Directors accepts the local auditor's report by Barbacane Thornton, Inc. for the fiscal year ending June 30, 2012.

**F. Local Economic Revitalization Tax Assistance Law (LERTA) REVISION**

**RECOMMENDED MOTION:** That the Board of School Directors approves participation in the LERTA program in Caln Township subject to all of the amendments previously approved by the Board of School Directors and contained in the proposed LERTA Ordinance attached dated 4/5/13, but with the following change: **Section 7 Termination** is amended as shown in the enclosure. Additionally, the deleted language previously inserted by the Coatesville Area School District under Section 2 G. is not a requirement for the Coatesville Area School District to participate but the Board of Commissioners of Caln Township may wish to reinsert the deleted language.

**G. Human Resources**

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATSS

- 1) Good, Bonnie, 6.5 Hour Special Education One-on-One Aide for the Rainbow Elementary School. Letter Dated: 4/5/13. Reason: Personal. Effective: 4/5/13.

b. FEDERATION

- 1) Young, Linda, 3.0 Hour General Utility Worker for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 4/10/13. Reason: Personal. Effective: 4/10/13.

c. EXTRA DUTY

- 1) Nelms, Mark V., Varsity Boys' Basketball Coach for the Coatesville Area Senior High School. Letter Dated: 3/26/13. Reason: Personal. Effective: 3/26/13.
- 2) Scangarella, Craig, Varsity Girls' Soccer Coach for the Coatesville Area High School. Letter Dated: 2/27/13. Reason: Personal. Effective: 2/27/13.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATSS

- 1) Herman, Neil, 6.5 Hour Special Education One-on-One Aide for the North Brandywine Middle School. Posted: 2/20/13 (Groce). Salary: \$12.50/hr. Effective: 4/26/13. SP4: Staff.
- 2) Martin-Toney, Joseph, 2.0 Hour Cafeteria/Playground Aide for the Friendship Elementary School. Posted: 9/11/12 (McCain). Salary: \$9.50/hr. Effective: 4/24/13. SP4: Approved.

b. EXTRA DUTY

- 1) Burns, Jamie, 8<sup>th</sup> Grade Lacrosse Coach for the North Brandywine Middle School. Posted: 1/24/13 (Wood). Salary: \$1,722.00. Effective: 2012 – 2013 School Year. SP4: Staff.
- 2) Everett-Moschitta, Deborah, 8<sup>th</sup> Grade Lacrosse Coach for the South Brandywine Middle School. Posted: 6/19/12 (Dougherty). Salary: \$2,460.00. Effective: 2012 – 2013 School Year. SP4: Staff.
- 3) Gray, Voncille, Assistant Track Coach for the Coatesville Area Senior High School Campus. Posted: 12/12/12 (Neubauer). Salary: \$2,345.00. Effective: 2012 – 2013 School Year. SP4: Staff.
- 4) Mentzer, Michelle, Assistant Girls' Lacrosse Coach for the Coatesville Area Senior High School. Posted: 1/15/13 (Haitz). Salary: \$2,233.00. Effective: 2012 – 2013 School Year. SP4: Approved.

**3. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 1) Brown, Christy, 2<sup>nd</sup> Grade Teacher for the Reeceville Elementary School. Letter Dated: 3/22/13. Reason: FMLA. Effective: 8/19/13 – 11/8/13.
- 2) Norton, Sheila, 1<sup>st</sup> Grade Teacher for the Friendship Elementary School. Letter Dated: 2/21/13. Reason: FMLA. Effective: 3/26/13 – 5/6/13.
- 3) Stewart, Douglas, Social Studies Teacher for the Scott Middle School. Letter Dated: 3/15/13. Reason: Extended Medical Leave of Absence. Effective: 4/2/13 – 6/11/13.
- 4) Thompson, Kathleen, Reading Specialist for the Reeceville Elementary School. Letter Dated: 4/1/13. Reason: FMLA. Effective: 4/29/13 – 6/11/13.

b. CATSS

- 1) Boggs, Tyrone, Technology Associate for the Reeceville Elementary School. Letter Dated: 4/8/13. Reason: FMLA. Effective: 4/15/13 – 5/10/13.
- 2) Frymiare, Carol, 6.5 Hour Special Education One-on-One Aide for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 3/14/13. Reason: FMLA. Effective: 2/22/13 – 3/8/13.
- 3) Jackson, Constance, 6.5 Hour Special Education Classroom Aide for the Scott Middle School. Letter Dated: 4/10/13. Reason: FMLA. Effective: 4/2/13 – 6/1/13.
- 4) McNutt, Irene, Technology Associate for the South Brandywine Middle School. Letter Dated: 4/3/13. Reason: FMLA. Effective: 5/1/13 – 6/7/13.

c. FEDERATION

- 1) Gibson, Philip, Technician Tradesman for the Coatesville Area School District. Letter Dated: 3/25/13. Reason: Medical Leave of Absence. Effective: 3/18/13 – 5/31/13.
- 2) Johnson, Darryl, Custodian for the Coatesville Area Senior High School. Letter Dated: 4/15/13. Reason: FMLA. Effective: 4/5/13 – 4/18/13.
- 3) Jones, Rita, Head Custodian for the Scott Middle School. Letter Dated: 4/15/13. Reason: Medical Leave of Absence. Effective: 4/23/13 – 7/1/13.

**4. Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Voluntary Transfer of:

a. CATSS

- 1) Hines, Jerod, move from 6.5 Hour Special Education One-on-One Aide for the Scott Middle School to 6.5 Hour Special Education One-on-One Aide for the North Brandywine Middle School. (Assigned New Student). Effective: 2/21/13.

b. FEDERATION

- 1) Rawls, Irena, move from 2.0 Hour Cafeteria/Playground Aide for the Friendship Elementary School to 3.0 Hour General Utility Worker for the Rainbow Elementary School. Posted: 2/6/13 (DelRossi). Salary: \$14.46/hr (\$14.66/hr after 90 day probation.) Effective: 4/8/13.

5. **Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Change of Status as indicated:

a. FEDERATION

- 1) Recchiuti, Beverly, move from General Utility Worker Substitute for the Coatesville Area School District to 3.0 Hour General Utility Worker for South Brandywine Middle School. Posted: 2/6/13 (Ray). Salary: \$14.46/hr. (\$14.66/hr. after 90 day probation). Effective: 4/24/13.
- 2) Teel, Quincy, move from Substitute Custodian for the Coatesville Area School District to Custodian Level "D" for the Coatesville Area Senior High School. Posted: 7/9/12 (Hamilton). Salary: \$18.48/hr. (\$18.68/hr. after 90 day probation). Effective: 4/24/13.

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

*None*

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **District Wide Security Upgrades Project**

The District Wide Security Upgrades Project bids were opened on April 17, 2013. The project was broken into two prime contracts; General Construction and Electrical Construction. The Electrical Construction package was separated into four separate packages. Total for the project will be \$1,343,599.00. Following are the recommended motions: *(Enclosure)*

The following five (5) motions were ratified under one vote, with President Campbell abstaining vote on the fifth motion to approve Greg A. Vietri, Inc. as the Electrical Contractor for Contract No. 2D:

**RECOMMENDED MOTION:** That the Board of School Directors approves Balton Construction, Inc. as General Contractor for the District Wide Security Upgrades Project, in the amount of \$577,110.00 plus Alternate G-2 (\$10,895.00) and Alternate G-3 (\$5,419.00). Bids were as follows:

Balton Construction, Inc.	\$577,110.00
Bristol Industrial Corporation	\$630,000.00
Donald E. Reisinger, Inc.	\$637,550.00
Centre Point Contracting, Inc.	\$677,000.00

Bob Smith Contracting	No Bid
SMJ, Inc.	No Bid
TE Construction Services, LLC	No Bid
Walter Brucker & Co., Inc.	No Bid

**RECOMMENDED MOTION:** That the Board of School Directors approves Philips Brother Electrical, Inc. as the Electrical Contractor for Contract No. 2A for the District Wide Security Upgrades Project, in the amount of \$161,900.00. Bids were received as follows:

Philips Brothers Electrical, Inc.	\$161,900.00
Greg A. Vietri, Inc.	\$180,500.00
Pagoda Electrical, Inc.	\$190,610.00
MJF Electrical Contracting & Maint., Inc.	\$212,500.00
Cook's Services Co., Inc.	No Bid
Gooseworks, Inc.	No Bid
PSX, Inc.	No Bid
Security & Data Technologies, Inc.	No Bid

**RECOMMENDED MOTION:** That the Board of School Directors approves Philips Brother Electrical, Inc. as the Electrical Contractor for Contract No. 2B for the District Wide Security Upgrades Project, in the amount of \$163,375.00. Bids were received as follows:

Philips Brothers Electrical, Inc.	\$163,375.00
Greg A. Vietri, Inc.	\$198,000.00
MJF Electrical Contracting & Maint., Inc.	\$212,000.00
Pagoda Electrical, Inc.	No Bid
Cook's Services Co., Inc.	No Bid
Gooseworks, Inc.	No Bid
PSX, Inc.	No Bid
Security & Data Technologies, Inc.	No Bid

**RECOMMENDED MOTION:** That the Board of School Directors approves Philips Brother Electrical, Inc. as the Electrical Contractor for Contract No. 2C for the District Wide Security Upgrades Project, in the amount of \$192,900.00. Bids were received as follows:

Philips Brothers Electrical, Inc.	\$192,900.00
Greg A. Vietri, Inc.	\$225,000.00
MJF Electrical Contracting & Maint., Inc.	\$265,880.00
Pagoda Electrical, Inc.	No Bid
Cook's Services Co., Inc.	No Bid
Gooseworks, Inc.	No Bid
PSX, Inc.	No Bid
Security & Data Technologies, Inc.	No Bid

District Wide Security Upgrades Project (Motions 1-4)
Approved
Vote: 8-0-0

Motion: Diane Brownfield      Second: Dr. Tonya Thames Taylor      Vote: 8-0-0



**RECOMMENDED MOTION:** That the Board of School Directors approves Greg A. Vietri, Inc. as the Electrical Contractor for Contract No. 2D for the District Wide Security Upgrades Project, in the amount of \$232,000.00. Bids were received as follows:

Greg A. Vietri, Inc.	\$232,000.00
MJF Electrical Contracting & Maint., Inc.	\$350,000.00
Philips Brothers Electrical Contractor, Inc.	No Bid
Pagoda Electrical, Inc.	No Bid
Cook's Services Co., Inc.	No Bid
Gooseworks, Inc.	No Bid
PSX, Inc.	No Bid
Security & Data Technologies, Inc.	No Bid

District Wide Security Upgrades Project (Motion 5)
Approved
Vote 7-0-1 Abstained: Campbell

Motion: Diane Brownfield      Second: Dr. Tonya Thames Taylor      Vote: 7-0-1

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (Dr. Tonya Thames Taylor, Chair)

A. **Review of Revised Policy #800 – Record Retention and Destruction – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of revised Policy #800, Record Retention and Destruction.

B. **Review of Revised Policy #218 – Student Discipline – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of revised Policy #218, Student Discipline.

C. **Review of Revised Policy #218.1 – Weapons and Dangerous Instruments – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of revised Policy #218.1, Weapons and Dangerous Instruments.

D. **Review of Revised Policy #218.2 – Terroristic Threats/Acts – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of revised Policy #218.2, Terroristic Threats/Acts.

E. **Review of Revised Policy #348 – Unlawful Harassment (Administrative Employees) – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of revised Policy #348, Unlawful Harassment (Administrative Employees).

F. **Review of Revised Policy #448 – Unlawful Harassment (Professional Employees) – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of revised Policy #448, Unlawful Harassment (Professional Employees).

G. **Review of Revised Policy #548 – Unlawful Harassment (Classified Employees) – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of revised Policy #548, Unlawful Harassment (Classified Employees).

- H. Review of Revised Policy #204 – Attendance – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of revised Policy #204, Attendance.
- I. Review of Revised Policy #221 – Student Dress and Grooming – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of revised Policy #221, Student Dress and Grooming.
- J. Review of Revised Policy #124 – Summer School – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of revised Policy #124, Summer School.
- K. Review of Revised Policy #122.1 – Athletic/Co-Curricular Eligibility Requirements – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of revised Policy #122.1, Athletic/Co-Curricular Eligibility Requirements.
- L. Revisions to the Codes of Student Conduct for the 2013-2014 School Year**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the revisions to the Codes of Student Conduct for the 2013-2014 school year.
- M. Student Discipline Hearings**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action(s)</u>
13DH30	30 day expulsion
13DH31	Referred to an alternative educational setting
13DH32	Expelled for the balance of 2012-2013 school year
13DH33	15 day expulsion & Student Discipline Committee Behavioral Contract

### **PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) *James A. Caldwell:*  
Mr. Caldwell asked about accessing various documents from the District website including the 2013-2014 budget.

### **ADDITIONAL BOARD MEMBERS' REPORTS**

### **INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 7:53 p.m. on a motion by Neil Campbell and seconded by Paul Johnson.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

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Dr. Angelo Romaniello, Jr., School Board Secretary

*If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.*